

## President's Liaison's Annual Report

Name: \_\_\_\_\_ Association: \_\_\_\_\_  
Date: \_\_\_\_\_

At the end of each year, NAR staff compiles information from each President's Liaisons regarding their experience with the cooperating associations during the term of appointment. This report helps ensure a continuous history of NAR's relationship with the cooperating association and also helps identify broad issues, concerns, and opportunities regarding this relationship. The annual report differs from the trip report in that it gives the President's Liaison an opportunity to comment on events that developed throughout the year or visits from the foreign association to the U.S. The report also serves as a reflection of the relationship with NAR and opportunities to enhance this relationship and/or the Liaison program.

Following are questions to consider when preparing this report. You may respond specifically to each of these questions, or simply use them as a guide in preparing a report. Feel free to add information not pertaining to one of the questions below.

- How was the quality of communication with your assigned cooperating association? Roughly, how often did you communicate? With whom did you communicate more often, the president or the executive director or other staff? Was it a positive experience?
- Did you act as host to the president or designate officers of your assigned cooperating association during the NAR Convention? Was that a beneficial experience for both parties? What were their interests with regard to the NAR relationship?
- To what degree did you communicate with the Ambassador Association for the Cooperating Association? Were they helpful and supportive? Did they call on you to support them in communications/interaction with the Cooperating Associations?
- If you were able to travel to the cooperating association country, describe under what circumstances this occurred, e.g., an annual meeting, trade mission, etc. Describe your overall experience on this visit (if you submitted a trip report at the time of travel, simply note this).
- During the year were you called upon to organize seminars, study tours, or to assist your cooperating association's president or officers visit the U.S.? If so, please describe this experience and what, if anything, NAR could do to enhance this experience.
- Describe any general concerns with your appointment as President's Liaison during the year and whether you discussed them with the International Operations Committee Chairman and/or staff.
- Please provide feedback on how to make the position of President's Liaison a more effective one.

Please return your report to the International Operations Office by e-mail ([jwiziarde@realtors.org](mailto:jwiziarde@realtors.org)) or by fax (1-312-329-8358). Your response will be greatly appreciated and will help NAR to continue to enhance the President's Liaison program.

