**Referral Letter to Agent Template**

<Agent/Brokers name and address block>

Hello <first name>,

I hope this letter finds you in good health and spirits. Recently I referred good friend and client, <client’s name>, to you for business. <Client’s name> is looking for a <property, home, condo> in your market area that <insert: desired property and/or neighborhood features>. I recognize you as a leader in this market and am hoping you might assist my client in finding the right investment opportunities.

I have extensive experience in working with <client’s name>, so please don’t hesitate to contact me if I can furnish any additional details or be of further assistance.

Best Wishes,

<first name>

<Contact block with name

RE license #

firm name

firm address

Disclaimer: This document is provided as a sample and does not constitute legal advice. Members should modify this document to address their specific needs and verify all information provided to ensure its accuracy and compliance with applicable law.